Reference Sheet: Student Information Systems

Acorde  Document Imaging System – Images of paper documents in the student’s application file (previously kept in manila folders) are now scanned and are available from your desktop through Acorde.
- Who will typically use Acorde – Faculty, Faculty Advisors, General Advisors, and Staff to view the following documents:

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Document Name in Acorde</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions Supporting Documents</td>
<td>ADM SUPPORTING DOCS (references, letters of interest, etc.)</td>
</tr>
<tr>
<td>Application (paper version)</td>
<td>APPLICATION</td>
</tr>
<tr>
<td>Evaluations on Transfer Work</td>
<td>EVALUATION (includes high school)</td>
</tr>
<tr>
<td>Graduation Application</td>
<td>GRADUATION (includes supporting documentation)</td>
</tr>
<tr>
<td>FirstSTEP Registration Request Form</td>
<td>GEN ADVISING (includes other advising documents)</td>
</tr>
<tr>
<td>Registration Forms (Quarter)</td>
<td>REG FORM ### (Example: REG FORM 071)</td>
</tr>
<tr>
<td>Release of Information</td>
<td>ROI (for substantiating documentation on SPACMNT to release information or to cancel a previous ROI)</td>
</tr>
<tr>
<td>Student Files from 1990-2002</td>
<td>NA (does not include registration forms)</td>
</tr>
<tr>
<td>Test Scores (SAT, GRE, etc.)</td>
<td>TEST SCORE</td>
</tr>
<tr>
<td>Transcripts - EWU (if not in Banner)</td>
<td>EWU TRANSCRIPT (only includes A-D at this time)</td>
</tr>
<tr>
<td>Transcripts - Transfer</td>
<td>NON EWU TRANSCRIPT (includes high school)</td>
</tr>
</tbody>
</table>

Banner  Student Information System – Our new student information system provides two ways to access student information: EagleNET and BannerINB.
- EagleNET – Online access to Banner Student Information System (no training required)
  - Who will typically use EagleNET – Faculty, Faculty Advisors, General Advisors, Staff, and Students. Faculty, Advisors, and Staff typical uses include the following:
    - Viewing Eastern Transcripts for work back to fall 1987 (for work prior to fall 1987 – contact Records & Registration for hard copy transcripts)
    - Faculty input of final grades
    - Faculty permitting students into their own courses
    - Viewing student information including address, phone, email, program of study
    - Searching courses and viewing course information
    - Viewing Class Rosters
    - Viewing Faculty Schedule
    - Viewing Wait Lists
    - Viewing Student Test Scores
  (Note: faculty may view information for their own classes and students. Advisors may view information for any class and any student. For advisor access, please have your supervisor contact David Lange at 359-4668, or at dlange@mail.ewu.edu)
- BannerINB – Provides direct access to Banner Student Information System (training required)
  - Who will typically use BannerINB – Advisors and Staff for the following functions:
    - Inputting data and modifying information
    - Registration
    - Releasing holds and permitting students into courses
    - Viewing course setup information
    - Viewing faculty load information
    - Viewing additional student information

Reference Sheet: Student Information Systems

Blackboard – Instructional support software
  • Who will typically use Blackboard – Faculty

DARS – Degree Audit Reporting System provides student Degree Progress Reports – (Coming this summer)
  • Who will typically use DARS – Faculty Advisors, General Advisors, and Staff

Discoverer – For creating and running reports against the Banner Student Information System – (Not currently available for general use)
  • Who will typically use Discoverer – Faculty Advisors, General Advisors, and Staff

Luminis – EWU Portal currently used for University Calendar System
  • Who will typically use Luminis – all University community members

R25/S25 – Resource 25/Schedule 25 – Classroom scheduling system- information is synchronized with Banner and EagleNET for course information.
  • Who will typically use R25/S25 – anyone wanting to check room availability or schedule an event in a room

SIS Plus – Previous Student Information System replaced by Banner – not currently in use