Telecommunications
Relocation Service Request

Date:

Name: Phone

Department: FAX

Cheney □   Spokane Center □   Riverpoint □

Relocation Date:
Permanent □   Temporary □   Return date

From:
Building Room   Jack Number
To:
Building Room   Jack Number

(located on plate)

(Please put additional requests on second page)

User Name

Telephone □   Phone Number

Network □

Printers and Servers only   IP Address
(Contact the Service Desk at #2247, if you do not know the equipment IP address)

Budget Number for charges:

Budget Authorization Signature:

FAX completed form to #6847 for further processing

Voice: (509) 359-2247  fax: (509) 359-6847
UCTServic@mail.ewu.edu

Eastern Washington University is committed to affirmative action and equal opportunity.
From: Building Room Jack Number
To: (located on plate) Building Room Jack Number (located on plate)

User Name

Telephone □ Phone Number

Network □

Printers and Servers only IP Address
(Contact the Service Desk at #2247, if you do not know the equipment IP address)

From: Building Room Jack Number
To: (located on plate) Building Room Jack Number (located on plate)

User Name

Telephone □ Phone Number

Network □

Printers and Servers only IP Address
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From: Building Room Jack Number
To: (located on plate) Building Room Jack Number (located on plate)

User Name

Telephone □ Phone Number

Network □

Printers and Servers only IP Address
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