Mandatory guidelines for homework submission

1. For each assignment 10% of the score will be devoted to the “quality of delivery”. Sloppiness will not be tolerated.
2. Put your name, homework #, page number, and total number of pages you are submitting
3. Staples all pages together
4. State clearly the problem you are solving and if the case the specific sub-problem or question
5. Summarize the information you have available before starting to solve the problem
6. Mark the results clearly (e.g. underline, circle, make them bold, …)
7. If you make any assumptions, state them clearly
8. Always put the units of measurement
9. Always explicitly show the formula or expression you are using and only later plug-in the numbers
10. Use a font size of at least 10 pts.

Show all work and intermediate steps used to derive results. No credit will be given unless all work is shown.