ORDER OF OMEGA BYLAWS

ARTICLE I- NAME

Section 1. The name of this Organization shall be The Order of Omega Phi Mu Chapter at Eastern Washington University.

Section 2. The Order of Omega is a Leadership Honorary Society

ARTICLE II- PURPOSE

To recognize those fraternity men and women who have attained a high standard of leadership in interfraternity activities, to encourage them to continue along this line, and to inspire others to strive for similar conspicuous attainment;

To bring together outstanding fraternity men and women to create an organization which will help to mold the sentiment of the institution on questions of local and intercollegiate fraternity affairs.

To bring together members of the faculty, alumni, and student members of the institution's fraternities and sororities on a basis of mutual interest, understanding and helpfulness;

To help create an atmosphere where ideas and issues can be discussed openly across Greek lines and to help work out solutions.

ARTICLE III - MEMBERSHIP

Section 1. There shall be five classes of members: student, associated members faculty, alumni, and honorary.

1. Student members shall be confined to members of Greek-letter, social organizations and duly elected to membership as students by a chapter and they shall be designated during the remaining period of their collegiate enrollment.

2. Associated members are student members that are sophomores interested in joining as a junior. They will not be tapped members until they are juniors but must fulfill the same leadership responsibility as tapped members.

3. Faculty members shall be those members of the faculty or the administrative staff of Eastern elected by the chapter as faculty members.

4. Alumni members shall be former student members after their graduation or the termination of their collegiate enrollment.

5. Honorary members shall be any person associated with Eastern elected for showing a dedication in serving Eastern WA University and the Greek community.

Section 2. Membership in the Order of Omega entitles the person elected to the rights and privileges of life membership, except that only active(tapped) student members may vote and hold office in a local chapter.

Section 3. Student members who maintain 75% involvement are considered members in good standing and are therefore eligible for honor cords. Members not in good standing are not eligible for honor cords.

Section 4. The total number of faculty and alumni members shall not exceed forty percent (40%) of the membership of the chapter.
**Section 5.** The total number of honorary members shall not exceed 5% of the membership of the chapter a year, and shall not have the privilege of voting at regular business meetings.

**ARTICLE IV - ELIGIBILITY**

**Section 1.** The qualifications for membership in the Order shall be leadership, scholarship, and intelligence, in addition to service and leadership in the Greek community.

**Section 2.** To be eligible for full membership in The Order of Omega, a student shall meet the following minimum requirements:
   a. One full academic year of residence at the institution where elected;
   b. Junior or Senior (undergraduate) standing;
   c. Ranked academically above the All-Greek average;
   d. Be in good standing with the individual's respective fraternal organization.

**Section 3.** In the selection of student members, the complete collegiate record of each candidate (both in and out of the local institution as far as possible, including also their record in other institutions attended) shall be obtained and classified into the following subjects:
   a. Leadership
   b. Scholarships
   c. Greek offices held
   d. IFC/PHC/DGC/NPHC participation
   e. IFC/PHC/DGC/NPHC offices held
   f. Service to the University
   g. Service to the local community
   h. Ideas as to the betterment of The Order of Omega

**Section 4.** Associated members are to follow the same guidelines as full membership except undergraduate standing can be that of a sophomore.

**ARTICLE V - ELECTION OF MEMBERS**

**Section 1.** Applications shall be distributed at the latest the first 2 weeks of each quarter.

**Section 2.** New members shall be voted in and Initiated at the latest by the second month of winter quarter.

**Section 3.** The number of students elected to membership in any one academic year may not exceed three percent (3%) of the total number of enrolled full-time Greek undergraduates at the beginning of the quarter, or fifteen, whichever is greater.

**Section 4.** At least one-third of each new member class must be of junior standing, suggested but not limited to.

**Section 5.** New members shall be approved for membership by the current members in good standing.

**Section 6.** Any member convicted by the chapter to which they belong of conduct unbecoming of the Order shall be dishonorably dismissed, deprived of membership, and required to surrender the pin and certificate; notification of which fact shall be sent to the member in question. Such expulsion must be approved by three-fourths of the active members of the chapter in which the proceedings have been initiated and shall be subject to termination of membership in The Order of Omega.

**ARTICLE VI - OFFICERS**

**Section 1.** Officers of the organization shall be as follows:
1. President  
2. Vice President of Membership  
3. Vice President of Community Outreach  
4. Vice President of Philanthropy  
5. Vice President of Administration  
6. Vice President of Ritual  
7. Faculty Advisor  

**Section 2.** Officers of the Order shall be elected during the last yearly meeting by a majority vote of the quorum of the Order (50% + 1).  

**Section 3.** Officers shall take office at the time of election and shall serve for a period of one year.  

**Section 4.** If an officer signs a letter of resignation, the President will announce a vacancy. At the next meeting an election for the vacant office will be held.  

**Section 5.** At any time a member of the organization feels that the officers are not performing their duties, an impeachment trial can take place. To impeach an officer, charges must be raised at a meeting and 50% plus one voting member can oust that charged officer.  

**Section 6.** Duties of the officers are as follows:  

**PRESIDENT**  
A. the President shall be responsible for conducting organization and execution of meetings and may co-sign checks.  

**Specific Responsibilities**  
1. Coordinate monthly meetings.  
2. Coordinate bi-weekly executive meetings.  
3. Hold bi-weekly meetings with Greek Advisor.  
4. Assign individuals to committees.  
5. Prepare Agendas for meetings  
6. Coordinate yearly elections.  
7. Oversee the development and implementation of special programs, e.g. Greek Awards.  
8. Supervise subcommittees with the coordination and implementation of each program.  
9. To keep a notebook containing all records and notes pertaining to productions of each program sponsored.  
10. Maintains a complete and up-to-date president's file, which shall include a copy of the constitution and by-laws, current correspondence, and materials received from the National Order of Omega.  
11. Serves as a representative on all committees related to Greek life or appoint a representative to attend in his or her place.  

**VICE PRESIDENT OF MEMBERSHIP (VPM)**  
C. Vice President of Membership shall be responsible for coordinating the biannual membership recruitment and initiation services.  

**Specific Responsibilities**  
1. Be responsible for the coordination of all membership recruiting activities according to the national constitution.
2. Be responsible for recruitment and initiation activities per The Order of Omega rituals and policies.
3. Chair the Membership Selection Committee.

VICE PRESIDENT COMMUNITY OUTREACH(VPCO)
D. Community outreach shall act as a liaison between the chapter and the EWU/Cheney community.

Specific Responsibilities
1. Engage the chapter in the EWU and Cheney community through events in both communities.
2. Organize quarterly events with the Cheney community
3. Reach out and attend meetings with other EWU Organizations outside the greek community
4. Develop Community contacts

VICE PRESIDENT PHILANTHROPY (VPP)
E. Philanthropy shall organize quarterly philanthropic events for the Phi Mu Chapter.

Specific Responsibilities
6. Organize events with other organizations on EWU campus
7. Report monthly Philanthropy events to all greek organizations

VICE PRESIDENT OF ADMINISTRATION(VPA)
VPA shall keep official minutes and records for the Order, shall be responsible for distributing and processing communications among members and shall be responsible for keeping accurate records of all financial matters and collecting dues. He/She shall also co-sign checks with the President.

Specific Responsibilities
1. Collect dues from the new members and deposit into account within one week of receiving funds.
2. Send dues to national office with roster within one week of initiation.
3. Provide a roster to all members and the Greek Advisor within one week of the first meeting of the semester.
4. Send reminders to all Order of Omega members at least one week in advance of each meeting.

VICE PRESIDENT OF RITUAL (VPR)
Shall be the person in-charge of organizing the tapping of new members. They are to be in the best knowledge of ritual proceedings.

Specific Responsibilities
1. Keep ritual items in procession of either themselves or Faculty advisor
2. Maintain ritual items
3. Organize make up tapping ceremonies if not all members can attend.

ARTICLE VII - MEETINGS

Section 1. A regularly scheduled general meeting shall be held at least four times a quarter.

Section 2. A quorum shall consist of a simple majority.

ARTICLE VIII Attendance

Section 1. To be considered in good standing, members will adhere to the attendance policy set forth by the chapter.
Section 2. All members must attend 75% of all regularly scheduled meetings. The only acceptable excuses for meetings are documented illnesses, direct class conflict, chapter rituals and unavoidable family commitments.

Section 3. Other mandatory meetings include: Initiation and either one Philanthropic event or Community Outreach event.

Section 4. New members must attend the first chapter meeting after membership selection or they forfeit their membership. He/she may apply for membership again the following semester.

Section 5. A member who is unable to attend meetings or other events must submit a written excuse to the VPA.

Section 6. In the event that a member falls below the 75% threshold, they will be notified in writing by the VPA of the chapter that their membership is under review. At that time, they will have the opportunity to write a letter to the Executive Council stating their case. The Executive Council shall make the decision whether to extend or terminate membership. Once a member is terminated, he/she may not go through the membership process again.

Section 7. Officers who have two unexcused absence from the chapter meetings will be placed under membership review and forfeit his/her office.

ARTICLE IX - INCENTIVES/RETENTION PLAN

Section 1. The purpose is to reward active leaders with confirmation of their contributions to the Phi Mu Chapter.

Section 2. Activities that are evaluated:
   a. Attendance (evaluated by percents)
      a. Chapter Meetings
      b. Events
      c. Philanthropy
      d. Outreach
   b. Applicant Numbers (evaluated by actual number of tapped individuals)
      a. When a current member recruits members that make it through the entire process receives acknowledgement
   c. Philanthropy Hours (evaluated by numbers of hours)
      a. Other than Order of Omega
   d. Number of people encouraged to come to events (evaluated by actual numbers of people in attendance)
      a. This means to bring people outside OoO to events that OoO puts on

Section 3. The achievement comes from 90% success in attendance; everything else comes from points added together than compared against other members.

Section 4. Achievements rewards will be a letter from the campus advisor as well as a certificate to show such achievements earned.

ARTICLE X - FINANCES

Section 1. Dues shall be determined by the officers of the organization subject to the approval of a majority vote at a meeting of the organization.

Section 2. If the organization dissolves, any accumulated funds will be distributed to a scholarship fund administered by Eastern Washington University.

Section 3. Initiation fee is set by the national headquarters and are currently at $50.
Section 4. Dues should be paid in full before a member may be initiated, unless otherwise arranged with the VPA.

ARTICLE XI - AFFILIATION

Section 1. This organization shall be affiliated with The Order of Omega and shall abide by its constitutions and bylaws in all cases where there is no conflict between their constitution and bylaws and this constitution and/or rules, regulations, or policies of Eastern Washington University. In instances of conflict, the rules, regulations, or policies of Eastern Washington University shall take precedence over the institution or bylaws of The Order of Omega.

ARTICLE XII - PARLIAMENTARY AUTHORITY

Section 1. The parliamentary authority shall be the current edition of Robert's Rules of Order, Newly Revised.

ARTICLE XIII - AMENDMENTS

Section 1. All amendments require majority vote of quorum for ratification.
Section 2. All amendments must be approved by the faculty advisor.