‘S’ Permit not valid at:

- Meters
- Reserved spaces
- Fire lanes/safety zones
- Yellow curbs
- Yellow zones
- Designated “no parking” areas
- Parking within 16 feet of a building
- Other areas not designated for parking

Alternatives to ‘S’ Permits

- The University Motor Pool has various means of transportation available.
- The Trucking Service Section also can assist in transporting equipment.
- Departmental permits issued by Parking Services to qualified departments.

Display of ‘S’ Permit

The ‘S’ permit must be placed inside in the lower left corner of the front windshield (driver’s side). The permit must be fully visible from the outside of the vehicle to allow the parking checker to examine the permit. Failure to properly display the permit may result in an infraction.
Purpose

The ‘S’ (special) permit is issued to individuals who have been identified by name, title, department and purpose by the vice president of their respective areas. This permit will allow faculty, staff and administrators to use their private vehicles for official campus duties. This permit will be limited in numbers because of the impact on parking lots and their patrons. ‘S’ permits are not valid for special event parking.

Issue and Control

The parking service office will provide the ‘S’ permits to the individuals who have been authorized by the department’s VP.

Persons authorized for ‘S’ permits can purchase an ‘S’ permit for the same price they would purchase a core lot permit plus the ‘S’ permit fee.

Lost ‘S’ Permit

The ‘S’ permits are serially numbered and if a permit is lost, a lost report must be made to Parking Services. If a permit is stolen, a stolen report must be made to the Campus Police Department. A replacement will be issued at no cost for the first time. Any loss after that, Parking Services may charge up to one-half the cost of the permit, depending on circumstances.

Renewals

The ‘S’ permits are valid starting Sept. 1 of each new school year through Aug. 31 of the following year. Previous authorization will not be considered, new approval is required for each school year.

Conditions of Use

- ‘S’ permits are to be used only by faculty, staff or administrators who have been approved by name.
- ‘S’ permits are authorized when they are used for official University business to faculty, staff and administrators in performing their duties. It is not intended for the personal use or convenience of the permit holder.
- ‘S’ permits can be used in other campus lots based upon space availability. Parking in other lots should be limited to the time needed to accomplish University business.
- ‘S’ permits may be used in service drives or loading zones for transporting large items of equipment to and from other parts of campus. Parking in these areas is to be limited to no more than 30 minutes.
- ‘S’ permits are issued to a primary lot. This permit is a privilege and not intended to overcrowd or impact other campus lots. Therefore, purchasing a permit in a less popular lot and parking full time in sold out or popular lots can not be allowed. Continual misuse or abuse may result in an infraction and/or the loss of ‘S’ permit’s privileges.
- Individuals utilizing the ‘S’ permit should have personal liability insurance on their vehicle and the current insurance identification card in their vehicle as required by RCW 46.29.550.