I. Call to Order — Laurie Connelly called the meeting to order at 2:30 p.m.

II. Old Business:

Minutes of the September 27, 2001 meeting, II.a.
The minutes of the September 27, 2001 meeting were approved and will be distributed according to the contract.

III. New Business:

Visible ID for Facilities Personnel, III.a.
Mike Irish has had several calls about workers entering areas without any identification. He would like to require employees from his area to wear picture ID at all times. Del Thompson voiced some concern regarding the use of both first and last names, as it can bring about harassment due to identification of employees. There is no policy on this topic. It was suggested that we might use first names only, or first name and last initial. Ms. Dygert recommended that whatever is decided should be implemented university-wide, not just in one area. Administrators and faculty should also negotiate those terms. We can decide whether to include a picture, and how to list the name. Another suggestion was to use a badge number rather than a name. Mr. Irish said Evergreen is the only other state university that doesn’t require picture ID for their maintenance staff. Student employees should also have ID badges when going into other areas. Ms. Dygert encouraged management to also use ID badges, and said the Bargaining Units should just use first names. It was also recommended that different types of cards be used for different classifications in regard to safety.

Labor caucused. Labor asked that:
- use of ID badges be implemented top to bottom at the university,
- at least in the bargaining units be required in all areas so that no stigma is assigned to the use,
- emphasize that the use of badges is for safety purposes,
- employees have a choice of how their names are presented,
- employees have a choice of the type of tag to use (or safety reasons relative to their type of work),
- badge use is implemented in all areas, not just in the facilities area.

Labor also recommended that faculty and management also participate in the use of badges, if possible and agreed upon by those groups. Labor requested that management please bring feedback to the committee about the thoughts/reactions of faculty and administrators.

Disposition: The use of ID badges for all classified staff will be implemented as soon as feasible, subject to the six points listed above. The administration will discuss badge use with faculty and administration and provide feedback to the committee.
IV. Other Business/Announcements:

Bargaining Unit FTE Report, IV.a.
Jo Rogers said the report is being generated and will come out next week. She will see that it is distributed to the committee at that time.

Status on Security Camera Plan & Bookstore Question, IV.b.
Labor asked that the monitor at the bookstore be turned off until the campus police take over the management of the tapes. It was reported that the monitor is currently not functioning, and that Chief McGill is working on having this security be under the umbrella of campus police.

Telework/Flextime Final Guidelines, IV.c.
Jo Rogers distributed the final state guidelines for use in creating our policy. She will set up a committee to work on the policy, which needs to be implemented by May 2002.

6767 Funding Question, IV.d.
Jo Rogers talked to budget about this funding question, and learned that the funding was received up front. Any differential will have to be picked up by the department. If over funded, she assumes the university doesn't have to return it. It was noted that all but 1 survey has been returned.

2002 Meeting Schedule, IV.e.
The draft meeting schedule appeared to be okay with those present at the meeting. Labor will take the schedule back to the labor leadership.

Holiday Schedule, IV.f.
Jo Rogers reported that Human Resources is trying to create a university-wide holiday calendar process, rather than having more than one area create the holiday dates. She hopes to have it by the next meeting for review.

Executive Ethics Board discussion, IV.g.
The union is aware of the draft opinion regarding union use of state resources. They will provide comments.