L labor Management Committee  
and  
Supervisory Unit Management Meeting  

Thursday, January 28, 1999  
2:00 - 4:00 p.m.  
PUB 357  

MINUTES  

Members Present:  Jim Besse, Kandys Dygert, Dennis Hays, Rod Nicholls, Joe Schweiger, Judith Siminoe, Del Thompson  

Resource Persons:  Ken Berg, Carolynne Myall, Dorothy Burgess  

Recording Secretary:  Connie Gross  

I. Call to Order  

Judith Siminoe called the meeting to order at 2:10 p.m. She asked to adjust the agenda in order to address the Library issue first, and also to add an information item on VEBA.  

II. New Business:  

Expected Layoff of Library Position III.b. — Judith Siminoe  
A Library Tech I position was reallocated to a Library Tech II. The position was advertised, and the incumbent was not selected, therefore that person will be laid off. Carolynne Myall, Librarian III, gave background on the position and the progression of events in the Library during the expansion and remodel. She said the Tech position was upgraded due to the limited scope of tasks and requirements, and the need for direct supervision. Three candidates were interviewed and the interviewer selected a candidate. This recommendation was given to Carolynne, and she passed it on to Dean Pat Kelley. Then the information was passed on to the Labor Management Committee. A formal offer has not been made—verbal notification with a possible start date of March 1 was made. Paperwork has not been turned in to the Human Resources department. Discussion and clarifications of the positions followed. Kandys Dygert said labor would provide a written statement and proposal to management (by FAX to Judith Siminoe by Friday, Feb. 5). Their concerns are: 1) students are doing classified work in the library; 2) the definition of “offer”; and 3) the definition of “promotional candidate”. She said these are issues that need to be resolved before this goes any further. Labor will also request a meeting with Niel Zimmerman. Labor would like a written statement from management. Ken Berg said that today is the official day of notice—since Carolynne was at the meeting and stated that the incumbent was not selected—the 30 days for discussion begins today (1/28/99).  

Disposition:
Labor will provide a written statement and proposal to management by Friday, Feb. 5, 1999. Management will respond with a written statement. The 30 days for discussion begins 1/28/99.
Use of State Vehicle Policy III.a. — Del Thompson
Labor addressed their concerns with the policy. It was decided not to implement the policy until it has been discussed and approved at the university level.

Disposition:
The Use of State Vehicle Policy will not be implemented until it has been discussed and approved at the university level.

III. Old Business:

Review and Acceptance of Minutes, III.a. — Judith Siminoe
The minutes for the December 17, 1998 meeting of the Joint Labor Management Committee were approved and accepted into the record.

Disposition:
The minutes for the December 17, 1998 meeting were accepted into the record and will be distributed according to contract.

IV. Announcements:

VEBA Update — Joe Schweiger
Joe explained that implementation of the VEBA account was delayed one month because of state-level legal delays in getting the document signed. Only two people are affected. The account should be in place for February.

1509 Positions — Ken Berg
Ken reported that the list of 1509 positions should be forthcoming from Caren Lincoln. Also, Alex Cameron has said that any policies regarding the Physical Plant will be put on hold until the new Director of Facilities is hired.

The meeting adjourned at 3:50 p.m.