Supervisory Unit Management Committee

Tuesday, September 23, 1997

2:00 - 3:00 p.m.

PUB 263/265

MINUTES
(Approved at November 20, 1997 Meeting)

Members Present: Jean DeNio, Kandys Dygert, Phyllis Edmundson, Curt Huff,
Susan Potter, Wayne Praeder

Members Not Present: Jane Johnson, Michael Tokarsyk

Resource Persons: Caren Lincoln (for Ken Berg), Jo Rogers, Rick Romero, Bill Shaw

Guest: Helen Jones

Recording Secretary: Connie Gross

I. Call to Order
Wayne Praeder called the meeting to order at 2:15 p.m.

II. Action Items:

Approval of Minutes, II.a. — Wayne Praeder
The minutes for the August 21, 1997 meeting were approved.

Disposition:
The minutes for the August 21, 1997 meeting were approved and will be distributed according
to contract.

Supervisory Development and Training, II.b. — Jo Rogers
Ms. Rogers handed out information regarding attendance at past training sessions and the
schedule for future training, and explained what training will be offered and how frequently.
Discussion. Mr. Praeder requested action from the group, and hearing none suggested forming
a subcommittee to try to resolve the contract interpretation issues, bringing a recommendation
back to the committee for decision no later than the November meeting. Bargaining Unit II
does not wish to delay this item any longer.

Disposition
Bargaining Unit II said there is an impasse.
III. Information Items:

**Eagle Card for Employees, III.a. — Rick Romero**
Mr. Romero reported that approximately 6500 photos have been taken, with few problems. The card provides access to dining, computers, the rec center, library, and health providers. The cash chip feature should be implemented tomorrow (Wednesday) which will provide access to vending machines, library copiers, and the PUB espresso stand. Toni Taylor is coordinating this program. He stated that they are staying within the budget, which consists of $100,000 initial funds and $75,000 capital funds allocation of which approximately $35,000 has been spent. The second step will have an on-going cost but contracts with AT&T should produce $50,000-$60,000 per year. The cards are not mandatory for employees, but they are free and will provide services that the employees may want to utilize in the future. The cards do not operate door locks at this time — that is out in the future. The first application of door locks would be the outside doors to the dorms. Rick does not see a need for more money to maintain what is currently in place, however if we wish to expand the services it may cost more.

Mr. DeNio mentioned problems with dependents/community members. Mr. Romero responded that Information Resources is working with them on communications to the Phase. Mr. DeNio also asked that the $3 charge for dependents purchasing the old card be tracked to see where these funds are going.

**Five Year Dining Plan ---Staffing, III.b. — Curt Huff/Rick Romero**
Mr. Huff asked to take this item off of the agenda until there is something to report. Mr. Romero then addressed the staffing in Dining Services. He anticipates extending the contracts of several dining workers from 8 month to 9 month appointments. He said they are waiting to make sure of the numbers, but they appear to be up. The employees have been informed of this impending action.

**Report on PPC Meeting re: Layoffs, III.c. — Bill Shaw**
Mr. Shaw reported that the President’s Policy Council accepted the classified staff layoff plan on Friday, September 19, 1997. The affected employees were notified on Monday, September 22, 1997. Ms. Dygert responded that, in her view, the final decisions regarding this issue should have been made here, by this body.

Because of lack of time, agenda items III.c. Background Check Policy, and III.d. Pence Union Building Security System, will be carried forward to the next meeting.

The meeting adjourned at 3:05 p.m.