August 28, 2008

Department of Information Services
Tracy Guerin, Deputy Director
Management & Oversight of Strategic Technologies
P.O. Box 42445
Olympia, WA 98504-2445

Dear Deputy Director Guerin:

This letter is in response to annual compliance for Eastern Washington University regarding the university's information technology portfolio, disaster recovery/business resumption plans, and security program.

Information Technology Portfolio

Eastern Washington University's information technology (IT) portfolio has been reviewed and updated. The university's data for Section 3 has been submitted electronically to the Department of Information Services' e-Portfolio, as required, and appears in the university's portfolio. The portfolio is available at http://www.ewu.edu/itportfolio. Because some information is not suitable for general access, some sections are password protected. The Senior Technology Management Consultant for higher education in the Department of Information Services (DIS), Richard Duchaine, has been provided with a user name and password for use by personnel in DIS and the Information Services Board who need access to the protected files.

Security Plan

Eastern Washington University's security plan has been reviewed and updated. It is included in the IT portfolio.

Disaster Recovery / Business Resumption Plans

Eastern Washington University has reviewed and updated its disaster recovery/business resumption plans for the central computer, enterprise servers, data network, and telecommunications. These plans are included in the portfolio. Critical processes are tested periodically throughout the year.

IT Security Processes, Procedures, and Practices

In the process of reviewing and updating the IT portfolio, Eastern Washington University reviewed its IT security processes, procedures, and practices. These have been under intense review throughout the administrative system replacement project. Security is an ongoing operational activity. A new authentication and authorization system implementation will further scrutinize institutional information practices.
Audit

In spring 2006, the university underwent its three-year ISB IT Security Policy and IT Security Standards compliance audit. The auditor's findings found the university in compliance with requirements.

IT Projects

The university received approval to proceed with implementation of the Finance and Human Resources/Payroll modules of its Banner Administrative System. This project received funding in the 2007-09 Biennium. A detailed description of this project can be found in the IT portfolio. At this time, no technology projects require DIS/ISB approval.

Sincerely,

Rodolfo Arévalo, Ph.D.
President

RA:cgg