The University Safety Committee met October 7, 2009 in Rozell Conference Room @ 2:00 p.m.

Members Present: KC Traver, Don Richter, LeeAnn Case, Jesse Dasovich, Chad Johnson, Kathy White, Bob Bossard, Craig Walker, David Early, Kenneth Hatzinikolis

Members Absent: Jolynn Rogers, Elena Toneva, LaVona Reeves, Jeff Corkill

Other Staff/Guests: Troy Bester, Construction and Planning Services
Tomson Spink, Construction and Planning Services
Tim Walters, University Police
Gary Gasseling, University Police
Patricia Kelley, University Libraries
Jennifer Miller, Environmental Health and Safety

I. Call to Order
KC Traver opened the meeting at 2:01 p.m. with introductions. The minutes of the June 3, 2009 meeting were reviewed and approved by members present.

II. Mandatory Agenda Items
a. Review of Safety and Health Inspection Reports

b. Evaluation of Accident Investigation Reports

c. Review of the Workplace Accident and Illness Prevention Program
   • A list of incidents was provided by Chad Johnson. The incident report should be reviewed for trends, and equipment and/or safety measures should be recommended. The single most cause of incidents is lack of attention, so more emphasis should be put on training, equipment and signage.
   • Two saws were purchased to replace the most grievous saws in CEB.
• Chad indicated that most reported back injuries were due to improper lifting techniques; in Food Services, injuries were due to high turnover rate of student employees and wet floors.

• David Early reported that the main drain cover on the swimming pool will be replaced over Christmas break or possibly earlier. The new drain cover will bring the pool up to compliance per the Virginia Graham Baker Compliance Act; the new drain cover prevents suction entrapment.

• KC Traver asked that the committee review all incidents annually to get a clear idea of trends. This will be done at the end of the calendar year.

• Regarding H1N1 influenza, Chief Tim Walters reported that we have been inundated with preplanning for pandemic. As of October 6, just over 200 cases of flu-like symptoms have presented, which have not caused alarm at a student or faculty level. Distributing information via the website, email, and the phone lines has been successful in minimizing the impact of the flu on campus. Vaccinations will be distributed in Spokane to high-risk groups and emergency personnel. The majority of west coast universities have had a low impact. The best practice is to wash hands often, use hand sanitizer, cough into your elbow, and use sick leave until you are symptom free.

• Chad reported that at the Riverpoint campus, hand soap use has increased three-fold. KC Traver commented that refilling hand soap and sanitizer may be an issue for Karen Wichman.

III. Old Business

a. Chad Johnson gave an update on the Building Safety Manager Program. This has been pushed back until November 2009, and possibly until January 2010. People are interested, but due to EH&S staff limitations, there has not been an opportunity to provide training.

b. KC Traver stated that in residence halls, evacuation plans are not current. John Henry will prepare emergency exit routes and look into posting them on the backs of residence hall doors in a cost-effective way.

c. Elevator maintenance has been an issue in the residence halls. A list of appropriate elevator behavior will be prepared and posted.

d. KC Traver asked Chad Johnson about Environmental Health and Safety conducting fire drills in residence halls. Chad indicated that fire drills aren’t the responsibility of EH&S. LeeAnn Case reported that she schedules fire drills once per quarter. KC Traver stressed the importance of fire drills and developing emergency evacuation routes, and requested that EH&S keep apprised of this.

e. Patricia Kelley asked what the procedure is for classroom evacuation. Chad responded that exit routes should be posted in building hallways. Proper signage must be in place, and alarm systems must be functional. KC indicated that John Henry was making arrangements with the sign shop to place sign on the inside door of each dorm room.
IV. New Business

   • He noted that we are mandated to give a timely warning in the event of dangerous situations on campus.
   • Chief Walters stated that fire safety for students, faculty and staff is federally mandated, although the community is reluctant to participate. KC Traver added that there is an additional mechanism required for reporting the safety drills. We need to review the policy and log all fire drills. KC will ask John Henry for an update on this at the next meeting.
   • KC Traver asked that the Clery report be reviewed for any trends. Chief Walters said that there is a trend in small theft, especially at the University Recreation Center and at the bookstore. Students need to secure belongings with a lock. They have also seen a malicious mischief trend in residence halls.

b. Tomson Spink from Construction and Planning Services gave a presentation on Physical Accessibility/ADA Compliance that was presented to the Board of Trustees on 9/11/09.
   • This project identifies physical barriers on the Cheney campus, scores the barriers based on severity and priority, develops a strategy to mitigate the barriers, and looks at the current mitigation effort.
   • Over 9,800 items were identified that were out of compliance, with a cost of over $13,000,000 to fix. Analysis using a grid system resulted in an Accessibility Needs Index to determine which items were Level I (high hazard), Level II (grid items with highest needs index), or Level III (building items with highest needs index).
   • Current mitigation efforts include the Science Building walkway, Elm Street crossing, and Pavilion entrance.
   • Student representative Kenneth Hatzinikolis asked about the Patterson renovation project. KC Traver answered that it will be a complete renovation with an addition to existing structure.
   • LeeAnn Case asked for a breakdown of accessibility barriers for residence halls and the PUB so she can be aware of them now. KC Traver stated that our goal is to build to universal accessibility.

c. Troy Bester, Construction and Planning Services, discussed Crosswalks and Street Lighting Projects.
   • The Elm Street Project was in association with a Spokane Transit Authority grant. It includes enhancements of flashers, resurfacing and addition of speed-indicating signage.
   • Chief Walters is concerned that students are not utilizing the crosswalk, and are instead crossing up the hill at the higher intersection. KC Traver
reported that a headcount was performed prior to the project as to where people are actually crossing. Bob Bossard suggested that painting the cement yellow at the crosswalk would be helpful in getting people to cross there. David Early commented that at certain times, there is a flood of people crossing in every direction, and agrees that there is an issue. Chief Walters stated that pedestrian crossing on campus is an issue, especially between parked cars and at uncontrolled intersections, and suggested that more pedestrian education is needed. Relocation of the bus stop is being considered as a future project.

- A priority list for lighting was identified after surveying all lighting. The first project is the street light replacement. This will be a 150 day project, with Phase I being the residential area, Phase II is Washington and Woodward Field, and Phase II will be 7th Street past the Art Complex to Sutton.
- LeeAnn Case said that there has been some confusion as to whether the students can walk through the work area. As long as there are no barriers, people can enter the project areas. Chief Walters asked for a list of dates for each Phase from Troy so University Police can target those areas.
- According to KC Traver, the benefits of the project will be more lighting that is more evenly distributed, and the new fixtures will look better than the current ones.

  d. The 2009/10 meeting schedule was discussed. The committee is required to meet four times per year, at times when faculty and staff are available. Meeting dates offered up for discussion are: 1/6/10, 3/3/10, 5/5/10, 10/6/10 and 1/12/11. Dates can be adjusted later if necessary.

V. Member Comments

- Don Richter expressed concern over motorcycle traffic on campus. Chief Walters will make contact with the motorcycle operators parking by the PUB to heighten their awareness of safety considerations.
- KC Travers invited the University Police to attend future University Safety Committee meetings, and Chief Walters agreed to participate.
- Kenneth Hatzinikolis is gathering information regarding a revision to WAC 172-122 Section 300. He stated that the ramps into Patterson are problematic with regard to cigarette smoke, as well as litter. KC Traver recommended that he think about what action is needed from the committee, noting that it is a worthwhile cause and the committee is receptive to discussion.

IV. Meeting adjourned at 3:30 p.m.