TO: Radiation Safety Committee
FROM: Chad Johnson, Radiation Safety Officer
DATE: October 23, 2008
SUBJECT: Spring/Summer Quarter Radiation Safety Committee Meeting Minutes

The Radiation Safety Committee Met on June 16th in Communications 141

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Members Present: Judd Case, Don Lightfoot, Brian Houser, Jenny Thomson, Teri Hansen, Chad Johnson, Karen Carlberg

Members Absent: Rebecca Stolberg, Jamie Manson

Agendas given out to all individuals by Chad Johnson

I. Call to Order:

a. Review Minutes for Prior Meeting(s); June 16, 2008 – Minutes Approve

II. Mandatory Agenda Items:

Quarterly Management Review:

a) Accidents or incidents since the last meeting None
b) Review of authorized users None
c) Current inventory of radioactive materials. Complete
d) Reports of inspections conducted by radiation safety officer Sampling Information Provided
e) Reports of inspections/visits by regulatory agencies DOH Rad Safety arrived on site and had many issues with our program. We will receive written notification.
f) Materials received, transferred, or disposed of None
g) Review of License status In Process
h) Review of University policies and regulations governing radiation safety Changes to Section 15 reviewed
i) Review of new or proposed users of radioactive or radiation producing equipment. Nicholas Burgis, Travis Denton, Brian Houser
j) Review of regulatory changes None Reported
k) Other Business

Suggested course curriculum for radiation users
Form: Application for authorization to use radioactive materials
New LSC information
Calendar for 2008-2009 to help set next years meeting schedule

Old Business
   None