TO: Radiation Safety Committee  
FROM: Chad Johnson, Radiation Safety Officer  
DATE: April 29, 2009  
SUBJECT: April 29, 2009 Meeting Minutes

Members: Present  
Karen Carlberg  
Jamie Manson  
Teri Hansen  
Chad Johnson

Absent  
Jenny Thomson  
Judd Case  
Brian Houser

Guests:  
Dan Paulus  
Katelin Tonner

I. Call to Order: 3:20 p.m.

a) The minutes from the February 26, 2009 meeting minutes were approved by the committee.

II. Mandatory Agenda Items:

Quarterly Management Review:

a) Accidents or incidents since the last meeting None
b) Review of Radiation Applications: No applicants at this time.

c) Current inventory of radioactive materials. The radiation inventory which included all waste and used items had 203 items. 183 items were packaged on April 13th, 2009 for transport and disposal. The waste items totaled to 9-55 gallon drums and 8-5 gallon HDPE pails for mixed waste items. The current inventory includes 20 items on hand/on site. The Request for Quote from 3 vendors has been sent. Vendors are being asked to transport, dispose and bill EWU by June 15th, 2009. Significant progress is being made.

d) Reports of inspections conducted by radiation safety officer None at this time.

e) Reports of inspections/visits by regulatory agencies None at this time.
f) Materials received, transferred, or disposed of:
No items received since 2/2009. Dr. Carlberg’s use of I-125 is complete for the time being. For disposal items, please see comments under Item c.
Chad Johnson informed members present about the significant cost of disposal for mixed waste (radioactive and chemically hazardous) items and asked that users consider using non-hazardous materials when possible.
Dr. Carlberg suggested that the RSO inform the Grants Office of this so it can be included in grant applications for research funding to include disposal (whether it be radioactive and/or hazardous). Chad will address this with the Grants Office.

g) Review of License status
Currently, the total activity on hand makes EWU a Large Lab. Once the waste items mentioned above are disposed of, EWU may be able to downsize to a Medium Lab. Changing our lab status will result in a yearly cost savings. RSO/RSO staff will discuss annual throughput quantities with current radiation users to determine this possibility once the pending waste items are disposed of.

h) Review of University policies and regulations governing radiation safety
Many changes are being made and the Radiation Safety program should have all policies and procedures finalized by September 2009. The past year has been very successful due to the support of committee members, administration and radiation safety staff.

i) Review of new or proposed users of radioactive or radiation producing equipment
Dr. Carlberg would like to have a thermometer in the refrigerator for future experiments.

j) Review of regulatory changes None to report

k) Other Business
The RSO would like to include the estimated volume of waste on the User Application. Estimating the volume of waste generated will aid the RSO in determining the size waste container(s) necessary.

Adjourned