INJURY AND ILLNESS PREVENTION PLAN

Purpose, Scope and Legal Requirements
Eastern Washington University’s Injury and Illness Prevention Program is a comprehensive and cooperative effort involving all members of the university community. The plan conforms to the requirements of WAC 296-24-040 and applies to all employees. This guide summarizes major elements of the plan. The written plan and policy manuals are available in the Environmental, Health and Safety Department.

Eastern Washington University’s Policy
Protection of human health and safety, the environment, university facilities and financial resources is a fundamental requisite for the fulfillment of Eastern’s mission to provide quality teaching, research, and service. It is the policy of Eastern Washington University to maintain an environment free from recognized hazards and to control health, safety, and environmental risks.

Responsibility
The responsibility for health and safety is shared. The university will provide a healthy and safe environment for all members of the university community. All employees are expected to comply with applicable health and safety policies and procedures.

Safety Committees
The University Health and Safety Committee is appointed by the president of the University and serves as an advisory group to the administration on all environmental, health and safety matters. The Committee is an essential element of the Injury and Illness Prevention Program and its membership reflects Eastern Washington University’s concern for an effective program. The membership will consist of:

- Four members of the University administration
- Four faculty members appointed by the faculty organization
- Four classified staff members, to include at least one member of the union executive board, all to be appointed by the employees.
- Four students, approved by the President of the ASEWU
- The Environmental, Health and Safety Department Administrator.

REPORTING AND WORKERS COMPENSATION

Under the state’s Industrial Insurance Act, the Washington State Fund provides no-fault accident and disability coverage for nearly all workers. This insurance is designed to cover medical expenses and to partially make up for lost wages while a worker recovers.

There are requirements you, as an employee must meet, to receive all benefits afforded to employees covered under Industrial Insurance. All of the benefits and responsibilities are clearly outlined in the booklet titled “Worker’s Guide to Industrial Insurance Benefits.” You can get a copy from the Environmental, Health and Safety Department.

WISHA

WISHA, the Washington Industrial Safety and Health Act, is administered by the Department of Labor and Industries. This Act took effect in 1973 and was the nation’s first operating state safety and health plan. The Department of Labor and Industries is responsible for enforcing worker health and safety regulations in Washington State. A Labor and Industries inspector can enter and inspect any business in operation.

WAC

WAC, the Washington Administrative Code, is a comprehensive set of rules that contain the general safety and health standards and the general occupation health standards as well as some state specific standards. In addition to all of the safety and health rules, there are administrative rules concerning the record keeping, posting and paperwork requirements expected from employers in Washington State.

A copy of WAC is always available at the Environmental, Health and Safety Department (HUSTON 101).
WELCOME TO EASTERN

As a new employee it is critical that you are introduced to the University’s Injury and Illness Prevention Program.

You must attend an orientation held by the Environmental, Health and Safety Department as soon as possible after you begin work. Please call 6496 to register.

This booklet is designed as a supplemental reference guide outlining general information on the following topics:

- Emergency Instruction
- Injury & Illness Prevention Plan
- Your Responsibility for Occupational Health and Safety
- Identifying and Avoiding Hazards
- Reporting Injury and Illness Incidents
- Your Rights Pursuant to Health and Safety Law
- Training Requirements
- Workers Compensation Benefits