**DISPLAY ON/OFF**
Press the Display On button to turn on the ceiling-mounted video projector. The projector requires approximately 45 seconds to warm up and display an image on the screen. Press the Display Off button to turn off the projector when you leave the room.

**PC**
Press the PC button to mirror the display from the podium computer or a laptop to the video projector. The button will light **green** when displaying the podium computer and **red** when displaying a laptop. When using a laptop, connect the video, audio, and network cables on the top of the podium and toggle the secondary video output from the laptop.

**DVD**
Press the DVD button to display DVD videos on the projection screen. The DVD player is located in the podium. Press the DVD/VCR button until DVD shows on the front of the DVD.

**VCR**
Press the VCR button to use display VHS tapes on the screen. The VCR is located in the podium. Press the DVD/VCR button until VCR shows on the front of the VCR.

**DOC CAM**
Press the Doc Cam button to display items from the document camera on the projection screen. The document camera is located in a sliding drawer on the right side of the podium.

**VOLUME**
Turn the volume knob to increase and decrease room audio.