This May’s budget presentation is brought to the Board of Trustees for discussion purposes. The presentation will include:

- Proposed Annual Operating and Capital Budgets
- Proposed Biennial Operating and Capital Budgets

This budget will be presented for approval at the June Board of Trustees meeting.
Mission

Eastern Washington University is a student-centered, regionally based, comprehensive university. Its campus is located in Cheney within the Spokane metropolitan area, with additional learning centers in the region and elsewhere in Washington State.
Mission (Cont.)

Its mission is to prepare broadly educated, technologically proficient, and highly productive citizens to attain meaningful careers, to enjoy enriched lives, and to make contributions to a culturally diverse society.

Eastern will achieve its mission by providing:
- an excellent student-centered learning environment;
- professionally accomplished faculty who are strongly committed to student learning;
- high-quality integrated, interdependent programs that build upon the region’s assets;
- Exceptional student support services, resources and facilities.
University Goals

- **Enrollment Enhancement**
  - Eastern has established a goal to provide educational access to over 9,000 students by the year 2010
  - FY01 enrollment goal is 7,919 full-time equivalent students

- **Improve Campus Life**
  - Plan programs that will define the student experience while here at Eastern
  - Serve the needs of the increasing residential student community

- **Academic Excellence**
  - Implement phase I of Centers of Excellence in University Honors, Creative Writing and Music
University Goals

Support Services Excellence

- Implement first-year experience program in collaboration with Academic Affairs and Student Affairs to assure a successful transition for incoming students
- Increase retention rates of freshmen
- Maximize student academic and personal choices in order to graduate on time and with the least possible indebtedness

External Relations

- Continue to focus on external relationships involving the political environment
- Implement components of the campus master plan related to making the Cheney campus a high quality, student oriented, safe, residential campus
Highlights of 2000 Legislative Supplemental Budget Process

- State funding for enrollments
  - 100 Full-time Equivalent Students (FTES)
  - $482,000
- Cheney Hall (technology building)
  - $300,000
Legislatively Authorized Enrollments

Enrollment (FTES)

Budget
Actual

Academic Year


- 7605
- 7364
- 6945
- 6907
- 7484
- 7715
- 7919
- 7839
FY01 Operating Budget
Revenue Assumptions

- Enrollment Increase of 180 FTES bring annual average to 7,919 FTES
- General Fund State -- $43,984,994
- Tuition Estimate -- $20,041,244
  - Tuition increase of 3.6% for residents; 0.0% increase for nonresidents
  - Tuition waivers -- $4,579,532
  - Financial Aid Programs -- $1,660,467
FY01 Operating Budget
Expenditure Assumptions

- Salary increase: 3% for classified employees
- Salary increase: legislature has authorized a 3% increase for non-classified (faculty, librarians, graduate assistants, and exempt) employees
- Additional authority was granted for a self-funded increase for non-classified employees
  - BOT approved a 4% increase for exempt employees
  - Faculty increase is pending outcome of UFE negotiations
## Operating Budget Overview

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General Operations</td>
<td>$71,197,730</td>
</tr>
<tr>
<td>Auxiliary Enterprises (including transfers)</td>
<td>21,004,532</td>
</tr>
<tr>
<td>Scholarships &amp; Fellowships</td>
<td>11,625,000</td>
</tr>
<tr>
<td>Sponsored Programs</td>
<td>11,543,000</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$115,370,262</strong></td>
</tr>
</tbody>
</table>

*Total includes transfers of $2,531,682*
## Educational and General Operations

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>General Fund State</td>
<td>$43,984,994</td>
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<tr>
<td>Tuition Operating Fund</td>
<td>20,041,244</td>
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<tr>
<td><strong>Subtotal State Operating</strong></td>
<td>$64,026,238</td>
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<tr>
<td>Dedicated Local Funds</td>
<td>7,063,832</td>
</tr>
<tr>
<td>Perkins Matching Loan*</td>
<td>(31,900)</td>
</tr>
<tr>
<td>Service Funds</td>
<td>139,560</td>
</tr>
<tr>
<td><strong>Total Educational and General</strong></td>
<td>$71,197,730</td>
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</table>

*Eastern reserves matching funds of $31,900 for federal grant requirements*
FY01 Operating Fee Revenue (Tuition)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>@180 FTES</td>
<td></td>
</tr>
<tr>
<td>Gross Operating Fee Revenue</td>
<td>$ 26,437,366</td>
</tr>
<tr>
<td>Less: Tuition Waivers</td>
<td>($3,508,532)</td>
</tr>
<tr>
<td>Financial Aid/EWU Grant</td>
<td>(785,586)</td>
</tr>
<tr>
<td>Uncollectible Rate</td>
<td>(290,811)</td>
</tr>
<tr>
<td>Plus: Investment Income</td>
<td>134,688</td>
</tr>
<tr>
<td>Net Operating Fee Revenue</td>
<td>$21,987,125</td>
</tr>
<tr>
<td>Less: Additional Waiver Authority</td>
<td>(1,071,000)</td>
</tr>
<tr>
<td>Additional funds to Financial Aid</td>
<td>(874,881)</td>
</tr>
<tr>
<td>Net Operating Fee Revenue</td>
<td>$20,041,244</td>
</tr>
<tr>
<td>State Additional Enrollment Funds</td>
<td>$482,000</td>
</tr>
<tr>
<td>Net New Funds</td>
<td>$20,523,244</td>
</tr>
<tr>
<td>Amount to allocate</td>
<td>$2,112,923</td>
</tr>
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</table>
# FY01 Operating Budget Funding Increases

<table>
<thead>
<tr>
<th>Unit</th>
<th>Increases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Affairs</td>
<td>$893,752</td>
</tr>
<tr>
<td>Business &amp; Finance</td>
<td>324,116</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>380,055</td>
</tr>
<tr>
<td>Presidents Unit</td>
<td>162,000</td>
</tr>
<tr>
<td>Additional 1% for salary increases</td>
<td>353,000</td>
</tr>
<tr>
<td>University Total</td>
<td>$2,112,923</td>
</tr>
</tbody>
</table>
FY01 Operating Budget
Funding Initiatives

Academic Affairs Initiatives

- Funding set aside for off-campus program enrollments for Walla Walla Technology; Walla Walla ITDS, Clark Dental Hygiene, Kent Masters in Education
- College of Social and Behavioral Sciences admin costs
- Library administration costs
- Funding to decrease the bottleneck in math and composition and computer literacy
- HECB computer science grant
- Institutional Research
- Centers of Excellence
- Faculty Development
- Diversity – African, Chicano & Native American Studies
FY01 Operating Budget Funding Initiatives

Academic Affairs Initiatives (cont)

Centers of Excellence
  - Music
    - West Waivers
    - Resident Graduate Waivers
    - Non-resident Graduate Waivers
    - Scholarships – 31 totaling $47,950
    - Reallocation of Resources for 0.5 FTEF Faculty
      • University Orchestra Director/Associate Director of The Spokane Symphony Orchestra

Note: West Waivers @ NU @ $5,577; NG @ $6,519
FY01 Operating Budget Funding Initiatives

Academic Affairs Initiatives (cont)

Centers of Excellence

- **Creative Writing**
  - West Waivers - 21
  - Resident Graduate Waivers - 11
  - Non-resident Graduate Waivers - 6
  - Scholarships
  - Reallocation of Resources for 1.0 FTEF Faculty

- **University Honors**
  - West Waivers – $2000 assistantships & $500 waivers
  - Scholarships – 101 scholarships totaling $255,500

Note: West Waivers @ NU @ $5,577; NG @ $6,519
FY01 Operating Budget
Funding Initiatives

Student Affairs

- Funding provides for additional student orientations
- Increased recruitment efforts
- Enrollment services staffing
- On-course degree audit position
- Web site manager position
- Student Life coordinator for non-traditional students
- Additional disability support services staff
FY01 Operating Budget Funding Initiatives

Business and Finance

- Funding provided to enhance campus building and grounds

President’s Unit

- Funding provided for positions to support the capital campaign
- Funding provided for *Perspective* alumni magazine
Educational & General Operations

Instruction Programs
- College of Business Public Administration
- College of Education and Human Development
- College of Letters, Arts, and Social Sciences
- College of Science, Mathematics and Technology
- Summer School

Other Programs (cont.)
- Public Service
- Academic Support
- Libraries
- Student Services
- Institutional Support
- Plant Operations and Maintenance

Other Programs
- Research

Service Funds
Service Funds

Workforce Construction

Printing & Duplicating

Telecommunications

Stores Operations

Motor Pool
Educational and General Operations
Service Funds

Service Funds (or internal revolving funds) are established within the University to provide goods and services to members of the University community.
Stores Operations

- **Beginning Fund Balance**: $302,194
- **Revenues/Recharges**: $1,060,000
- **Expenses**: $1,052,765
- **Ending Fund Balance**: $309,429

- Provides support function and service to the university and to the Physical Plant with reliable cost accounting, inventory control, efficient space usage and increased security.

- Office supplies are purchased in bulk under state contracts or competitive bidding processes to reduce costs to the university community.

- FY01 includes a move toward a just-in-time procurement function for materials and supplies used within Physical Plant.
Printing & Duplicating

- Provides efficient typesetting, quality printing and duplicating on campus as well as consultation and coordination services for external printing jobs
- FY01 plans include the purchase of a collator

Beginning Fund Balance $87,831
Revenues/Recharges $731,997
Expenses/Deductions $728,886
Ending Fund Balance $90,942
Workforce Construction Services

Revenues/Recharges $2,373,824
Expenses/Deductions $2,373,824

- Provides support services for university capital improvements and renovations to existing buildings and grounds

- Includes Architecture and Engineering Services, Workforce Administration, Workforce Construction, Asbestos, Auto Shop and Capital Project Telecommunications

- Through the University Campus Planning Committee a comprehensive process has been developed to integrate the use of minor capital fund and physical plant staff to support the goals of the campus master plan
# University Telecommunications

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>$145,467</td>
</tr>
<tr>
<td>Revenues/Recharges</td>
<td>$1,054,571</td>
</tr>
<tr>
<td>Expenses/Deductions</td>
<td>$1,054,571</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>$145,467</td>
</tr>
</tbody>
</table>

- Provides local and long-distance telephone and voice mail services to the university and to students living in the residence halls

- Level of telecommunication services currently provided will not change substantially in FY01
Motor Pool

- Provides vehicles to meet short term rental needs of the university.
- Includes vehicle rental and a fueling function for vehicles and equipment.
- Manages 19 vehicles and plans to continue with replacement schedule of every 6 years or 100,000 miles. Two additional vans will be purchased in FY01.

Beginning Fund Balance $38,827

Revenues/Recharges $170,477

Expenses/Deductions $189,179

Ending Fund Balance $20,125
**All Service Funds**

- **Beginning Fund Balance All Funds**: 372,880
- **Revenues & Recharges All Funds**: 5,390,869
- **Expenditures All Funds**: (5,303,725)
- **Fund Deduction**: (95,500)
- **Ending Fund Balance All Funds**: 364,524
Auxiliary Enterprises are separate budget entities which furnish services that are essential elements in the support of the University’s academic programs. Each enterprise is designed to generate sufficient revenue to cover the total cost of their operation--both operating and capital costs.
S & A Fee Revenue/ASEWU Activities

- **Beginning Fund Balance**: $458,438
- **Revenues/Additions**: $2,093,338
- **Expenses/Deductions**: $2,017,062
- **Ending Fund Balance**: $534,714

- **Student government operation**
  - Provides funds for concerts, social activities, campus recreation, commuting services, student publications and clubs & organizations

- **Evaluation criteria for budget proposals** include member participation, fund raising and campus involvement
Intercollegiate Athletics

Revenues/Additions $1,873,227
Expenses/Deductions $1,873,227

- Athletic scholarship program for 1999 benefited nearly 200 men and women student-athletes.
- EWU student athletes have a combined overall GPA of 3.08
- FY01 implementation of second year of strategic plan for Intercollegiate Athletics to include a substantial increase in revenue from corporate sponsors and private donations
Bookstore

- Beginning Fund Balance $1,179,754
- Revenues/Additions $5,723,628
- Expenses/Deductions $5,661,617
- Ending Fund Balance $1,241,765

- Serves student needs for textbooks, supplies, computer hardware and accessories and insignia items

- FY01 goals include developing web page to supply e-commerce and on-line textbook inquiry, and evaluation of merchandise mix to eliminate slow sellers and maximize inventory investment

- Plans to develop partnerships with external vendors to promote Eastern
Pence Union Building

- Beginning Fund Balance: $660,768
- Revenues: $852,041
- Expenses/Deductions: $871,488
- Ending Fund Balance: $641,321

- A central gathering place that serves as the hub of college life and provides space for informal recreational activities, formal meetings and events, and student clubs and organizations.

- Houses university bookstore, university writing lab, computer facilities, and food facilities including Baldy’s, The Deli, Eagle Espresso & Eagle Shop.

- FY01 includes minor capital improvements.
Parking Services

Beginning Fund Balance    $190,582
Revenues                $383,073
Expenses/Deductions     $365,128
Ending Fund Balance     $208,527

- Provides parking on campus, promotes safety and customer service to faculty, staff, students and visitors
- Manages 19 permit lots, one special event lot, safety zones and service drives
- FY01 plans include repairing and resurfacing parking lot 7 and continuing replacement of old mechanical meters with electronic parking meters
Housing & Dining

- Beginning Fund Balance: $773,529
- Revenues: $10,377,000
- Expenses/Deductions: $10,216,010
- Ending Fund Balance: $934,519

- Provides room, board and event planning services for students, staff and visitors

- FY01 plans include approved 3.6% increase in room and board rates, but continued housing incentive grants at $600-$800 per student

- FY01 plans continue the Dining services 8% & 15% discount plan at Baldy’s
All Auxiliary Enterprises Funds

Beginning Fund Balance All Funds  2,946,340

Revenues All Funds            21,049,007

Expenditures All Funds        (18,478,350)

Fund Deductions All Funds     (2,526,182)

Fund Additions All Funds      353,300

Ending Fund Balance All Funds 3,344,115
Scholarships & Fellowships

- Eastern handles transactions of student assistance programs requiring no student repayment.
- Federal and state aid programs
- Privately endowed fellowships

Bar chart showing the increase in millions from FY 98 to FY01.
Student Financial Aid Loans

- Eastern must manage the loan process for students regardless of whether the student loan is generated on campus or from an external bank.
- This category includes *Plus* and *Stafford* loans.

<table>
<thead>
<tr>
<th>Year</th>
<th>Loan Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>97-98</td>
<td>$4,509</td>
</tr>
<tr>
<td>98-99</td>
<td>$4,641</td>
</tr>
<tr>
<td>99-00</td>
<td>$4,860+</td>
</tr>
</tbody>
</table>

* Number of Students per Quarter
Sponsored Research

- Federal programs and private organizations provide the largest source of funding.
- Other support is provided from state and local agencies.
- This category includes federal and state work study funds for Eastern students.
FY01 Operating Budget

Conclusions

- Operating Budget
  - Balanced budget
  - Moderate Tuition Increase
  - Reasonable salary increase
  - Focused on our mission
Recommended Action

It is recommended that the Board of Trustees approve the operating budget of $115,370,262 (including fund transfers of $2,531,682), for fiscal year 2001, which begins July 1, 2000 and ends June 30, 2001. The operating budget is summarized as follows:

- Educational and General Operations: $71,197,730
- Auxiliary Enterprises (including transfers): 21,004,532
- Scholarships & Fellowships: 11,625,000
- Sponsored Programs: 11,543,000

Total Expenditures: $115,370,262
Eastern Washington University
FY01 Capital Project Summary
FY01 Capital Projects

- Monroe Hall Renovation/Addition
  $7,955,438

- Monroe Hall was built in 1916
- Total building restoration; will create more classroom space and house African American Education, Chicano Education, Women’s Studies, McNair Scholars, Academic Support Center and the Instructional Technology Support Center.
The pre-design will provide preliminary planning for the restoration of this historic building.

The project would also plan to consider connecting the buildings north and south wings by filling in the existing open space.

The building will house the University’s School of Social Work and Criminal Justice Department.
FY01 Capital Projects

- **Cheney Hall Predesign**
  - $300,000

- The pre-design will provide preliminary planning for the this building.
- A renovated Cheney Hall will redefine the role of physics, computer science and technology programs and expand Eastern’s capacity to meet the state’s technology needs
FY01 Capital Projects

- Classroom Renewal
  - $1,178,382
  - Showalter Hall 109, Williamson
  - Video classroom, Williamson
  - Science Educator Lab

The classroom renewal projects provide classrooms with flexible state-of-the-art electronic capabilities including multi-media video projection and sound reinforcement systems.
FY01 Capital Projects

- Childcare Center
  $1,071,000

- Phase II will renovate an additional 3,200 square feet in the existing facility and will extend the facility for an additional 2,400 square feet.

- Phase II will provide adequate space for an additional 100 children. (Phase I & II combines space to serve our non-traditional students by providing 200 spaces for children.)
FY01 Capital Projects

- Boiler Plant Expansion
- Infrastructure Preservation
- Water Systems Preservation/Expansion
- Minor Works Program
- Minor Works Preservation
- Telecommunications and Campus Network
FY01 Capital Projects
Other projects

- Boiler Plant Expansion 6,941,511
- Telecommunications Campus Network 1,045,304
- Minor Works Program 2,451,278
- Minor Works Preservation 3,213,000
- Infrastructure Preservation 3,151,879
- Water Systems Preservation & Exp. 1,108,962
- HVAC: Preservation 333,029
- Roof Replacement 51,345
- Electrical Substation 2,718,056
- JFK Library 302,825
- Chillers/HVAC 67,000
- ADA Improvements 25,630
- Other Local Fund Improvements 834,400

Total Capital $32,848,040
Recommended Action

It is recommended that the Board of Trustees approve the capital budget of $32,848,040 for fiscal year 2001, which begins July 1, 2000 and ends June 30, 2001.

The Capital budget is summarized as follows:

State Funded 057 Projects $24,565,705
State Funded 061 Projects $7,445,935
Local Funded Projects $836,400

Total $32,848,040
FY01 Capital Budget

Conclusions

- Capital Budget
  - Good level of capital funding
  - Major capital projects
    - Monroe Hall, Senior Hall, Cheney Hall, Childcare Center, Classroom Renewal and numerous other preservation and infrastructure projects