## Timeline for 2011-13 Operating Biennial Request documents

<table>
<thead>
<tr>
<th>Start date</th>
<th>End date</th>
<th>Task</th>
<th>Operating Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/15/2010</td>
<td></td>
<td>Campus (including ASEWU) solicited for operating budget decision package request concepts* to be submitted to the appropriate Vice President (VP).</td>
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<tr>
<td>1/19/2010</td>
<td>1/19/2010</td>
<td>PEC Meeting</td>
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<tr>
<td>1/29/2010</td>
<td>1/29/2010</td>
<td>Review Operating Budget with Board of Trustee and Business &amp; Finance Committee</td>
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<tr>
<td>1/29/2010</td>
<td></td>
<td>Campus concepts submitted to VP</td>
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<tr>
<td>2/5/2010</td>
<td>2/5/2010</td>
<td>PEC Review of decision package concepts* brought forward by VP</td>
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<tr>
<td>2/16/2010</td>
<td>2/16/2010</td>
<td>PEC Meeting/decision packages reviewed by VPs</td>
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<tr>
<td>2/18/2010</td>
<td>2/18/2010</td>
<td>University Budget Committee (UBC) review and recommendations of operating decision package concepts*</td>
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<tr>
<td>2/25/2010</td>
<td>2/25/2010</td>
<td>President's decision on funding concepts* to develop for formal budget request in consultation with VPs &amp; Board of Trustees (BOT). President informs campus of selected concepts*</td>
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<tr>
<td>2/26/2010</td>
<td>3/15/2010</td>
<td>Budget Office develops fiscal detail of selected decision package concepts in cooperation with applicable units.</td>
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<tr>
<td>3/1/2010</td>
<td>3/1/2010</td>
<td>PEC Meeting</td>
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<tr>
<td>3/18/2010</td>
<td>3/18/2010</td>
<td>UBC Meeting</td>
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<tr>
<td>3/18/2010</td>
<td>4/2/2010</td>
<td>UBC review of detailed operating decision packages &amp; provides recommendations to president.</td>
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<tr>
<td>3/19/2010</td>
<td>3/19/2010</td>
<td>BOT Business &amp; Finance committee first read of decision package concepts*</td>
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<tr>
<td>3/22/2010</td>
<td>3/22/2010</td>
<td>PEC Meeting</td>
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<tr>
<td>4/5/2010</td>
<td>4/5/2010</td>
<td>PEC Meeting to review UBC Recommendations</td>
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<tr>
<td>4/5/2010</td>
<td>4/9/2010</td>
<td>President's review of decision package details and consults with BOT members</td>
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<tr>
<td>4/12/2010</td>
<td>4/12/2010</td>
<td>President presents operating decision packages to Cabinet and informs ASEWU</td>
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<tr>
<td>4/12/2010</td>
<td>4/14/2010</td>
<td>UBC Open Budget Forums to share operating decision packages and strategic plan with campus and collect feedback.</td>
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<tr>
<td>4/15/2010</td>
<td>4/16/2010</td>
<td>UBC Recommendation formalized</td>
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<tr>
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<td>End date</td>
<td>Task</td>
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<tr>
<td>4/19/2010</td>
<td>4/19/2010</td>
<td>PEC review and President's approval of operating decision packages</td>
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<td>4/26/2010</td>
<td>4/26/2010</td>
<td>Presentation to Faculty Senate of operating decision packages</td>
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<tr>
<td>5/10/2010</td>
<td>5/10/2010</td>
<td>Open Budget Forum President presents operating decision packages to campus</td>
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<tr>
<td>5/24/2010</td>
<td>5/24/2010</td>
<td>PEC Meeting</td>
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<tr>
<td>6/7/2010</td>
<td>6/7/2010</td>
<td>Cabinet Meeting</td>
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<tr>
<td>6/14/2010</td>
<td>6/14/2010</td>
<td>PEC Meeting</td>
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<tr>
<td>7/1/2010</td>
<td>7/1/2010</td>
<td>2011-13 request overview due to HECB</td>
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<tr>
<td>8/31/2010</td>
<td>8/31/2010</td>
<td>2011-13 Operating budget request document due to OFM</td>
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*Definition of concept: no more than one page of narrative describing the request and an estimated total dollar amount (rounded to the nearest $10,000)*