APPLYING TO GRADUATE STUDIES AT EASTERN WASHINGTON UNIVERSITY

General Information:
Apply online and then submit your official transcripts and supporting documents to:

Eastern Washington University
Graduate Studies Office
206 Showalter Hall
Cheney, WA 99004

All documents submitted in support of your application become the property of the University and will not be returned, copied for the applicant or a third party or forwarded (except to the department as needed).

Application Deadlines:
Applications for programs with quarterly admission are due in the Graduate Studies Office no fewer than 10 working days before the start of classes for the term in which you plan to enroll. Many programs have earlier deadlines that supersede the Graduate Studies Office deadline.

General Admission Procedures:

- Apply online at http://eaglenet.ewu.edu A $50 non-refundable application fee must accompany the application. (Only one fee is assessed for dual degree applicants.)
- Submit two copies of official transcripts from all colleges and universities attended. Students who received undergraduate degrees from Eastern or who have previously attended Eastern do not need to request those transcripts be sent.
- Submit official score reports from the Graduate Record Examination General Test, if required by the department, or score reports from the Graduate Management Admission Test for MBA applicants.
- Applicants must show a minimum GPA of 3.00 in the last 90 graded quarter credits or 60 semester credits.
- Applicants must be accepted by the major department AND approved by the Dean of Graduate Studies for admission.
- Students from non-English speaking countries must present a TOEFL score of 580 or its equivalent. A student with a TOEFL score between 550 and 580 may be admitted with the recommendation of the program and upon completion of an approved program of English language instruction. International students who have earned an undergraduate degree from an accredited postsecondary institution in the U.S. are not required to submit a TOEFL score as part of their applications.
- Alternative to TOEFL admission requirements for students from countries where English is not the native language: Applicants otherwise admissible to graduate studies, may, with the written approval of the individual program, be admitted upon successful completion of a prescribed program of appropriate content course work and English Language Institute (ELI) course work. Said coursework will be agreed upon in advance by both the program and ELI. Successful completion is defined by the individual program for the content courses and by ELI in the Advanced Language level by achieving linguistic proficiency with a “good” rating on the ELI scale (Fair/Good/Excellent). Up to 12 quarter credits of content-level course work may be applied to the appropriate graduate program with the program’s written approval.
Note: This policy is not to be construed as replacing the evaluation of an applicant by the director of the TESL program for students who submit a TOEFL of 550-580, nor should it be construed as a policy on conditional admission to Graduate Studies.

Transcripts:
Submit TWO official transcripts from ALL institutions attended. To be considered official, transcripts must be received in sealed envelopes prepared by the university or college.

Note: If you have ever attended EWU it is not necessary for you to provide EWU transcripts or other transcripts previously submitted to EWU.

Test Scores:
- Applications are not considered complete until the appropriate test scores are received and reviewed.
- Test scores must be no older than 5 years and submitted directly to EWU Graduate Studies from the testing service. If required, TOEFL scores must be no more than 2 years old.
- Allow adequate lead time for score reports to be mailed. Processing time varies from 10 days to 3 weeks.
- The GMAT is required for all MBA program applicants.
- The GRE is required for Biology, Communications, Communication Disorders, Applied Psychology, Creative Writing, English, History, Math, Music, Occupational Therapy, and Physical Therapy.
- The West-B is required for Education programs with certification.

For more information or to order test scores:
GMAT (Graduate Management Admission Test), 1-800-GMAT-NOW, www.mba.com
GRE (Graduate Record Examination) 1-800-GRE-CALL, www.gre.org  ETS institutional code for EWU is 4301.
WEST-B (Washington Educator Skills Test –Basic) 1-800-784-4999, www.west.nesinc.com

Other supporting documents:
See program website listing for other program specific requirements and forms at www.ewu.edu/grad

RESIDENCY STATUS
Residency is determined at the time of formal admission to the university on the basis of information included in the university application for admission. Determination of residency is governed by the statutes and policies of the State of Washington. Students who do not establish residency will be assessed out of state tuition.

 Procedures and Deadlines:
- Students seeking a change in residence classification must file a Residence Questionnaire and evidence of Washington domicile with the University. Residence is determined by several factors in addition to physical residence in Washington and is based on documentary evidence submitted. Documents are part of your file and are not returned.
- Changes can be made up to the 30th calendar day of the quarter for which application is made. The normal processing time is 14 days. Evaluation cannot be guaranteed for applications received within 14 days of this period. Applications received after the 30th calendar day will be reviewed for the following quarter.

For more information regarding establishing residency please contact the Records and Registration Office at (509) 359-6592.
## ADDITIONAL CAMPUS INFORMATION

<table>
<thead>
<tr>
<th>For Information About:</th>
<th>Office of:</th>
<th>Location</th>
<th>Contact Info:</th>
</tr>
</thead>
</table>
| Loans, Scholarships   | Financial Aid and Scholarship Office | Sutton Hall 1<sup>st</sup> Floor | 509-359-2314  
                        |            |                | finaid@ewu.edu     |
| Registration          | Office of the Registrar            | Sutton Hall 2<sup>nd</sup> Floor | 509-359-2321  |
| Housing               | Office of Housing and Residential Life | Tawanka Hall 121 | 509-359-2451  
                        |            |                | housing@ewu.edu    |
| Disability Support Services | Office of Disability Support Services | Tawanka Hall 124 | 509-359-6871  
                        |            |                | dss@ewu.edu        |
| Student Life          | Office of Student Life             | PUB 303         | [http://www2.ewu.edu/x61754.xml](http://www2.ewu.edu/x61754.xml) |

Eastern Washington University is committed to providing a safe learning and working environment. For additional information please contact our University Police at 509-359-6300.
TUITION AND FEES

For the 2010-2011 academic year, tuition charges are:

Full-time Graduate Students (10 – 18 credits)
Resident $2,740.00/qtr
Non-Resident $6,318.00/qtr

Part-time Graduate Students (2-9 credits)
Resident (per credit) $274.00
Non-Resident (per credit) $631.80

Listed tuition and fees and refund policies are subject to modification without notice by the state or by action of the Board of Trustees of the University.

**See current university catalog or course catalog for current additional quarterly student fees assessed**

ASSISTANTSHIPS AND FINANCIAL AID

Graduate Service Appointments:
Graduate Service Appointments (GSAs) are awarded on a competitive basis to students of outstanding promise by the academic program or administrative office. Apply by March 1 directly to the appropriate department for fall term. Earlier application is encouraged. The form is available at http://www.ewu.edu/grad, please follow the forms link on the left of the page.

There are three categories for Graduate Services Appointments. Graduate Assistants teach or support teaching. Graduate Associates provide various forms of administrative support consistent with their academic program. Both categories are required to complete at least 10 credits per quarter. Graduate Instructors teach two classes per quarter and are required to complete at least 8 credits per quarter. All GSAs work 20 hours per week and may not accept any other employment or compensation from the university. Terms of the award vary, but usually include a tuition waiver and a stipend. GSA tuition waivers do not cover quarterly building and facilities fees, health fees, technology fees or course fees.

A portion of the funding for GSAs comes from need-based tuition waivers. Only Washington State residents are eligible. To be considered for a need-based waiver students must have completed the FAFSA process.

Recipients of a GSA are eligible for medical coverage at no cost to them during the term of their appointment. Information on this coverage and coordination of premium payment is provided by the Graduate Studies Office.

Scholarships:
EWU scholarships are awarded to students who have demonstrated academic and community service excellence. To be considered for a scholarship, complete the EWU Scholarship Application form by February 1 for the following academic year. Apply online at http://www.ewu.edu/Admissions/Financial-Aid.xml click on EWU scholarships, or pick up an application in the Financial Aid & Scholarship Office. A list of separate departmental scholarships and private, non-EWU scholarships are also available.
Graduate Nonresident Waiver Scholarships:
EWU Graduate tuition waiver scholarships are available to high-achieving students of merit who are nominated by their academic department or program. These awards are currently limited to non resident of Washington State and cover approximately one-half of non resident tuition. No service to the university is required for recipients of this scholarship. Interested students must contact the program to which they are applying.

International Student Waiver Scholarships:
A limited number of awards maybe available on a merit basis to international students. Graduate students maybe eligible only pursuant to admissions to graduate studies. For more information, contact the International Education Office, 127 Showalter Hall,(509) 359-2331. Outstanding international applicants are also encouraged to apply for Graduate Service Appointments as outlined above.

Scholarship for Disadvantaged Students (SDS):
The Scholarship for Disadvantaged Students is available to students demonstrating a high financial need and participating in the Social Work, Dental Hygiene, or Physical Therapy programs. Interested students should complete the FASFA process and contact their program for details and application information.

Financial Aid:
Official admission to a graduate program is required prior to an evaluation for financial aid eligibility. However, applications for admission and financial aid can be made at the same time. Students taking prerequisite courses for entry into a program may also be eligible for federal loans.

Important Financial Aid Dates:
February 1: Postmark deadline date for the Eastern Washington University scholarship application. Apply online at [http://www.ewu.edu/Admissions/Financial-Aid.xml](http://www.ewu.edu/Admissions/Financial-Aid.xml), click EWU scholarships.

February 15: Date FASFA must be at the Federal Processor to receive priority consideration for financial aid besides scholarships.

March 1: Deadline for Graduate Service Appointment (GSA) applications.

April 1: Deadline for graduate admissions to Eastern to be considered for priority financial aid funding.

Applications, except for scholarships and GSA awards, received after these deadlines will be considered; however, since awards are made on a funds-available basis, late applicants may not receive all the aid for which they might otherwise qualify.

Please see the current university catalog for more information on the available financial aid programs, [www.ewu.edu/grad](http://www.ewu.edu/grad) please follow the catalog link on the right side of the page.
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<th>Program Name</th>
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<tr>
<td>Biology, M.S.</td>
<td>Admissions deadlines: April 1 for Fall; October 15 for Winter; January 16 for Spring; GRE (general). <a href="http://www.biology.ewu.edu">www.biology.ewu.edu</a></td>
<td>Rebecca Brown 258 Hall of Sciences 509-359-2528 <a href="mailto:rbrown@ewu.edu">rbrown@ewu.edu</a></td>
</tr>
<tr>
<td>Business, M.B.A</td>
<td>Quarterly admittance; GMAT; weekend and evening classes.</td>
<td>Roberta Brooke 668 N Riverpoint Blvd #326 509-828-1248 <a href="mailto:rbrooke@ewu.edu">rbrooke@ewu.edu</a></td>
</tr>
<tr>
<td>Communication Disorders, M.S.</td>
<td>February 1 deadline; $32.00 program application fee; GRE (general); recommendations; statement of professional interest and intent.</td>
<td>Roberta Jackson 310 N. Riverpoint Blvd. Box V 509-828-1326 <a href="mailto:rjackson@ewu.edu">rjackson@ewu.edu</a></td>
</tr>
<tr>
<td>Communication Studies, M.S.</td>
<td>Quarterly admittance; GRE (general); 1000 word essay; two letters of recommendation.</td>
<td>Peter Shields 229 Communications Building 509-359-4947 <a href="mailto:pshields@ewu.edu">pshields@ewu.edu</a></td>
</tr>
<tr>
<td>Computer Science, M.S.</td>
<td>Quarterly admittance, statement of purpose; self-evaluation; two (2) recommendations (one from a Computer Science Instructor).</td>
<td>Timothy Rolfe 304 Computer and Engineering 509-359-6162 <a href="mailto:trolfe@ewu.edu">trolfe@ewu.edu</a></td>
</tr>
<tr>
<td>Counseling, Educational, and Developmental Psychology, M.S.: School Counseling</td>
<td>Supplemental application due February 1; GRE.</td>
<td>Marty Slyter 4th Floor Riverpoint ONE 509-359-7439 <a href="mailto:msllyter@ewu.edu">msllyter@ewu.edu</a></td>
</tr>
<tr>
<td>Counseling, Educational, and Developmental Psychology, M.S.: Mental Health Counseling</td>
<td>Supplemental application due February 1; GRE.</td>
<td>Marty Slyter 4th Floor Riverpoint ONE 509-359-7439 <a href="mailto:msllyter@ewu.edu">msllyter@ewu.edu</a></td>
</tr>
<tr>
<td>Counseling, Educational, and Developmental Psychology, M.S.: School Psychology</td>
<td>Supplemental application due March 1; GRE.</td>
<td>Steve Hirsch 151D Martin Hall <a href="mailto:shirsch@ewu.edu">shirsch@ewu.edu</a></td>
</tr>
<tr>
<td>Creative Writing, M.F.A.</td>
<td>Applications must be received by March 1 to guarantee a spot in the fall, otherwise quarterly admittance; GRE (general); 10-20 pages of poetry; 15-25 pages of prose; additional letter including interest and teaching experience for Graduate Assistantship.</td>
<td>Gregory Spatz 4th Floor Riverpoint ONE 509-623-4972 <a href="mailto:gspatz@ewu.edu">gspatz@ewu.edu</a></td>
</tr>
<tr>
<td>Program</td>
<td>Requirements</td>
<td>Contact Information</td>
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| Dental Hygiene, M.S.                         | GRE; current dental hygiene license; successful completion of dental hygiene national board exam; essay on a topic provided by department; CPR certification; criminal background check; $50 departmental application fee; fall admission only | Rebecca Stolberg  
310 N Riverpoint Blvd  
Box E  
509-828-1298  
rstolberg@ewu.edu |
| Education, M.Ed.                             | Quarterly admittance; three (3) recommendations (one from a supervisor); send a copy of State Teaching Certificate for: Curriculum and Instruction, Educational Leadership, Literacy Specialist; contact department for further information. | Robin Showalter  
314 Williamson Hall  
509-359-6492  
rshowalter@ewu.edu |
| Education, Special Education, M.Ed.          | Supplemental application due May 1; interview of applicants; West-B if applicable. | Nancy Marchand-Martella  
135 Martin Hall  
509-359-2824  
nmartella@ewu.edu |
| English: Literature, M.A.                    | Quarterly admittance; GRE; 800-1000 word department essay.                    | Judy Logan  
254Q Patterson Hall  
509-359-6035  
jklogan@ewu.edu |
| English: Rhetoric and Technical Communication, M.A. | Quarterly admittance; GRE, 10-15 page writing sample; personal or telephone interview arranged by applicant; contact department for further information. | Molly Johnson  
250 Patterson  
509-359-2227  
mjohnson@ewu.edu |
| English: TESL, M.A.                          | Quarterly admittance; GRE; if English is not first language: 1) TOEFL score of 580 (paper) or 237 CBT and 2) personal or telephone interview with graduate program director; foreign language requirement for all students. | LaVona Reeves  
254R Patterson Hall  
509-359-7060  
lreeves@ewu.edu |
| General Information                          |                                                                              | Graduate Studies Office  
206 Showalter Hall  
509-359-6297  
gradprograms@ewu.edu |
| History, M.A.                                | Quarterly admittance, GRE, substantial writing sample reflecting serious academic effort, personal statement on career plans and interest in pursuing M.A. in History; two letters of recommendation; contact department for further information. | Robert Dean  
200E Patterson  
509-359-7953  
rdean@ewu.edu |
| Interdisciplinary, M.A., M.S.                | Quarterly admittance; interdisciplinary proposal.                            | Graduate Studies Office  
206 Showalter Hall  
509-359-6297  
gradprograms@ewu.edu |
| Math, M.S.                                   | Quarterly admittance; GRE; contact department for further information.        | Yves Nievergelt  
127 Kingston Hall  
509-359-4259  
ynievergelt@ewu.edu |
<table>
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<th>Program</th>
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<tbody>
<tr>
<td>Teaching K-9 Mathematics, M.A.</td>
<td>GRE, Praxis II for middle school mathematics; three letters of recommendation; current state teaching certificate</td>
<td>Keith Adolphson 216 Kingston Hall 509-359-6066 <a href="mailto:kadolphson@ewu.edu">kadolphson@ewu.edu</a></td>
</tr>
<tr>
<td>Modern Languages, French only, M.Ed.</td>
<td>Quarterly admittance; summer classes only; contact department for further information.</td>
<td>Florian Preisig 350 Patterson Hall 509-359-6001 <a href="mailto:fpreisig@ewu.edu">fpreisig@ewu.edu</a></td>
</tr>
<tr>
<td>Music, M.A.</td>
<td>Quarterly admittance; GRE (general); contact department for further information.</td>
<td>Jane Ellsworth 119 Music Building 509-359-7076 <a href="mailto:jellsworth@ewu.edu">jellsworth@ewu.edu</a></td>
</tr>
<tr>
<td>Occupational Therapy, M.O.T.</td>
<td>GRE; February 1 deadline for start of program summer term; supplemental application; three letters of recommendation; interview; contact department for further information.</td>
<td>Greg Wintz 225 Health Science Building 509-828-1345 <a href="mailto:gwintz@ewu.edu">gwintz@ewu.edu</a></td>
</tr>
<tr>
<td>Physical Education, M.S.</td>
<td>Quarterly admittance; 1-2 page goals and philosophy statement; three (3) recommendation letters.</td>
<td>Jeni McNeal 200 PEHR Classroom Bldg 509-359-2872 <a href="mailto:jmcneal@ewu.edu">jmcneal@ewu.edu</a></td>
</tr>
<tr>
<td>Physical Therapy, D.P.T.</td>
<td>Fall admission only; January 6 application deadline; $75 program application fee; GRE; supplemental application.</td>
<td>Debra Dickerson 270 Health Services Building 509-828-1354 <a href="mailto:ddickerson@ewu.edu">ddickerson@ewu.edu</a></td>
</tr>
<tr>
<td>Psychology, M.S.: Clinical</td>
<td>March 1 deadline for Fall; GRE (within five years); department application; statement of intent; three (3) recommendations.</td>
<td>Jonathan Anderson 151 Martin Hall 509-359-2856 <a href="mailto:janderson@ewu.edu">janderson@ewu.edu</a></td>
</tr>
<tr>
<td>Psychology, M.S.: General/Experimental</td>
<td>March 1 deadline for Fall; GRE (within five years); department application; statement of intent; three (3) recommendations.</td>
<td>Leonard Stern 151 Martin Hall 509-359-6160 <a href="mailto:lstern@ewu.edu">lstern@ewu.edu</a></td>
</tr>
<tr>
<td>Public Administration, M.P.A.</td>
<td>Quarterly admittance; additional form; current resume; short essay depicting career plan; three (3) recommendations.</td>
<td>Larry Luton 668 N Riverpoint Blvd #324 509-828-1231 <a href="mailto:lluton@ewu.edu">lluton@ewu.edu</a></td>
</tr>
<tr>
<td>Social Work, M.S.W.</td>
<td>Admission application deadline varies by cohort; GRE (optional); 500-1000 word personal statement; three (3) letters of reference; contact department for further information.</td>
<td>Sue Thompson 121 Senior Hall 509-359-6485 <a href="mailto:sthompson@ewu.edu">sthompson@ewu.edu</a></td>
</tr>
</tbody>
</table>
| Urban and Regional Planning, M.U.R.P. | June 1 deadline for fall admission; two (2) recommendations; personal letter of intent; contact department for further information. | Gabor Zovanyi  
668 N Riverpoint Blvd  
#237  
509-828-1216  
gzovanyi@ewu.edu |